Various local government officers, business representatives, farmers, trade unions, civil society organisations, community groups, academics/consultants

Who are the members?

Where is the institutional home?

Is it a formal entity?

How are decisions made?

What is the role, purpose or mandate of the group?

Advise? Make recommendations? Provide information? Lobby/advocate? Make connections? Implement? Monitor?

By whom?



Food Policy Council of Berlin

A broad coalition of citizens that share the vision to transform the food system of Berlin and its surrounding countryside to become more sustainable, just and democratic.



Members from all sectors of the food system, e.g. consumers, farmers, urban gardeners, food sharing activists, small and medium enterprises in food processing, restaurants, cafés, scientists, representatives of associations and NGOs, teachers etc.

The Food Policy Council considers itself as an advocate and mouthpiece for civil society positions and demands.

Quito Agri-Food Pact (PAQ)

Hosted by CONQUITO, economic development agency. Not formally institutionalized but backed by government authorities



30 different stakeholder groups: academic institutions, farmers' organisations, private sector, civil society, NGO, public authority, international organisations

Functions as citizens consultation and advisory board, stimulates collective action and initiatives among members; advocacy and lobbying; formulation of policies; knowledge management.



Ghent Food Policy Council

Born out of combination of local government and civil society impetus in 2013. Chaired by deputy Mayor responsible for climate, environment, housing and international cooperation; supported by city's climate and environment service



30 stakeholders from across the local food system; meets 4 times a year, with several working groups

Refined goals of Ghent en Garde Food Strategy, operationalized the, guiding City of Ghent food policies, policies and interventions. Input and direction into many city projects and strategic plans.



Inclusiveness

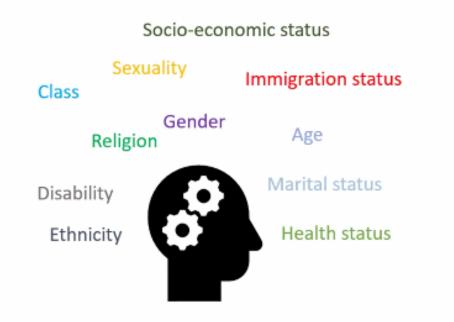
Everyone who has a stake or interest in the issues being discussed is able to participate in a meaningful way.

Not just consultation, direct involvement in every step: discussion and assessment of problem; visioning; drawing up solutions; implementation.

Most impacted are often most marginalized, least empowered – least likely to join

If they are not included, assumptions will lead to inappropriate actions, possible negative impacts, and low up-take

Identity is made up of intersecting categories





Inclusiveness

Practical considerations

- Location and transport can people get there?
- · Costs provide travel, accommodation, food
- Timing can people take time away from other responsibilities?
- Childcare provision to enable women/care givers to join
- Language accessibility local language, avoid jargon





Inclusiveness

Empowerment

- Does everyone feel comfortable and confident to speak?
- · Are there power dynamics?
- Need really good facilitation so everyone gets a say
- · Agree that meeting is a 'safe space'
- Hold separate, preliminary meeting with some groups



Creative problem solving – visiting people who don't attend; using WhatsApp between meetings

- Identifying actions to improve conditions in relation to challenges, and to work towards related goals
- Considering how to put these actions in place, bearing in mind local policy powers and responsibilities
- Considering how they will be operationalized or implemented which stakeholders need to be involved, what are their responsibilities (who does what), what is the timeframe, what resources, skills or capacities are needed?
- Envisaging monitoring for overseeing the process and measuring the outcomes and impacts

Outcomes of action planning are:

- Policy and project formulation: New or revised policy recommendations, food policies, strategies, action plans, based on local priorities and scenarios
- Policy integration and planning: Raise profile of food on policy agenda; inclusion in other city policies/plans
- Better local or regional food governance: increased information sharing and dialogue; increased political presence of important food system stakeholders; improved and expanded coordination and networks





Who does action planning?

- Action planning is led by core team, including institutional focal point
- With continuous engagement and outreach with other stakeholders (in and outside the SAG)
- Non-governmental stakeholders can also develop actions through their own organisations







Reflection on types of actions required for each priority area or key issue.

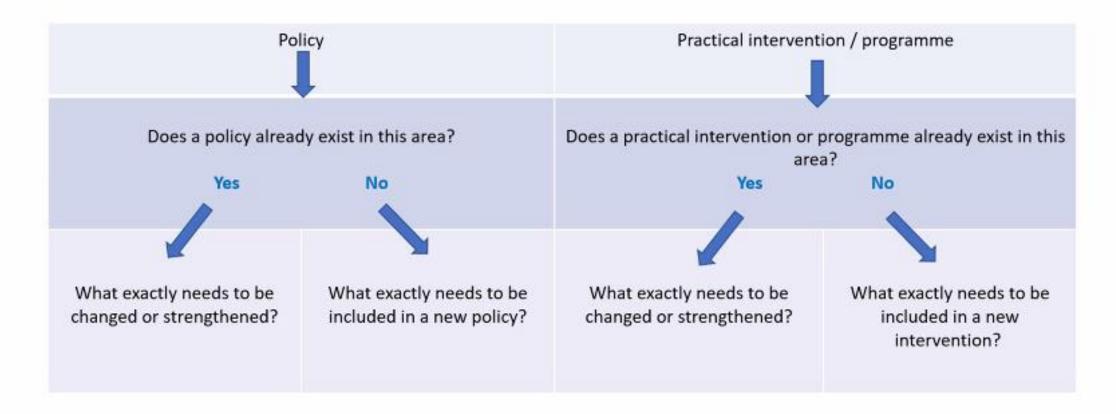
Should each issue / vulnerability / lack of capacity be addressed through:	
Policy?	Practical intervention / programme?

How to decide between policy and programme?

- Are you seeking systemic change a systemic issue within the city/regional institutions and legislative frameworks? Probably policy
- > Do you want a principle or approach to inform future decision-making? Probably policy
- > Do you want to help a particular group manage an existing issue? Probably programme
- Do you want to pilot an approach to test its efficacy? Probably programme but may lead to policy
- Does the action (its implementation) have a specific timeframe? Probably programme



Reflection on types of actions required for each priority area or key issue.









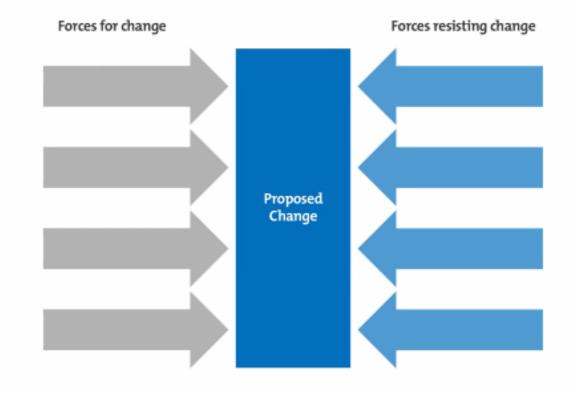




Every stakeholder reflects on what they can do to advance goal, through own organisations or day-to-day work

For all proposed actions:

- Who are targets, whose behaviour to be influenced?
- Who are intended beneficiaries?
- What roadblocks foreseen?
- What actors needed?
- What responsibilities?
- What resources needed?
 Can it be done with existing resources?
- · What are likely outcomes?





Working groups by priority or theme:

Different people for each challenge or goal
Balance from relevant govt departments, civil society, academia,
private sector;

Balance between strategic and technical roles; Representatives of intended beneficiaries

Three or more working group meetings over several months, with time for followup between

Tasks

- Refine long list of potential actions -- most viable, impactful, and meet the action-planning principles
- Further identify how to put each action in place, new or integrated into existing policies and programmes.
- Work out how each action can be implemented (by whom, what resources are needed)
- Plan outreach and engagement activities to pave the way towards putting actions in place and implementation.
- Develop or revise indicators, draw up monitoring plans.



Prioritising tasks



SCHEMES check for specific project planning

